

# SPOKEN ENGLISH

**Mandeep Kaur Gill**  
**12+ Years Experience**



## About us

A Strong vintage professional coming from a rich Corporate Sales and Marketing background which entails gaining practical experience and understanding of various sales and marketing strategies, tactics and activities within a corporate setting. Having a Deep Passion for Training and Developing of Team Members, students and working professionals.



## Key Skills

- ⇒ Career Development Coach
- ⇒ Corporate Trainer
- ⇒ Life Coach & Speaker
- ⇒ Personality Development Trainer



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## Defination

**Spoken English refers to the use of the English language in verbal communication. It encompasses the pronunciation, vocabulary, grammar, and fluency used in everyday conversations, as opposed to written or formal English.**



## Contents

- ⇒ Spoken English Trainer
- ⇒ Career Development Coach
- ⇒ Life Coach & Speaker
- ⇒ Corporate Trainer



## Course Objectives:

- ⇒ Develop basic spoken English proficiency.
- ⇒ Improve pronunciation and fluency.
- ⇒ Build vocabulary for everyday communication.
- ⇒ Enhance listening and speaking skills.
- ⇒ Gain confidence in speaking English.



## Introduction to Spoken English



- ⇒ Course orientation and expectations.
- ⇒ Greetings and introductions.
- ⇒ Basic conversation starters.
- ⇒ Listening and repeating simple sentences.

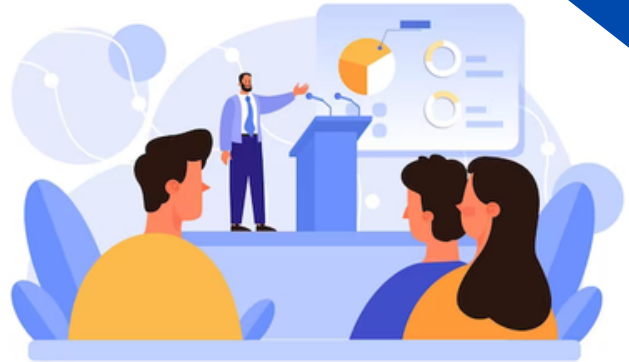
## Pronunciation and Phonetics

- ⇒ English sounds and phonetic symbols.
- ⇒ Stress and intonation patterns.
- ⇒ Practice with common pronunciation challenges.
- ⇒ Role-play exercises.

## Vocabulary Building

- ⇒ Everyday vocabulary and expressions.
- ⇒ Numbers, time, and dates.
- ⇒ Describing people and objects.
- ⇒ Dialogues and scenarios.

### Speaker



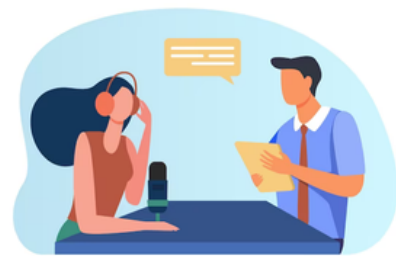
## Basic Grammar and Sentence Structure

- ⇒ Subject-verb agreement.
- ⇒ Simple present and past tenses.
- ⇒ Asking and answering questions.
- ⇒ Sentence formation exercises.



## Listening and Comprehension

- ⇒ Listening to conversations and audio materials.
- ⇒ Understanding main ideas and details.
- ⇒ Responding to questions about audio.
- ⇒ Role-plays and discussions.



## Everyday Situations

- ⇒ Shopping and making purchases.
- ⇒ Ordering food in a restaurant.
- ⇒ Asking for and giving directions.
- ⇒ Talking about hobbies and interests.
- ⇒ Role-plays and real-life scenarios.
- ⇒ Weekly quizzes to test vocabulary and grammar.
- ⇒ Speaking assessments and presentations.



- ⇒ Listening comprehension tests.
- ⇒ Final oral examination.
- ⇒ Textbook or course materials.
- ⇒ Audio recordings for listening practice.
- ⇒ Online resources and multimedia.



## Intermediate Spoken English Review and Building Confidence

- ⇒ Review of basic vocabulary and grammar.
- ⇒ Building self-confidence in speaking.
- ⇒ Engaging in small group discussions.
- ⇒ Pronunciation and accent reduction exercises.



## Advanced Vocabulary

- ⇒ Expanding vocabulary for various topics.
- ⇒ Idioms, phrasal verbs, and colloquial expressions.
- ⇒ Discussing news articles and short stories.

## Grammar and Verb Tenses

- ⇒ Past continuous and past perfect tenses.
- ⇒ Future tenses and conditionals.
- ⇒ Using modals for expressing possibility and necessity.
- ⇒ Grammar exercises and conversations.



## Public Speaking and Presentation Skills

- ⇒ Preparing and delivering short speeches.
- ⇒ Effective communication strategies.
- ⇒ Structuring presentations and speeches.
- ⇒ Peer feedback and improvement.



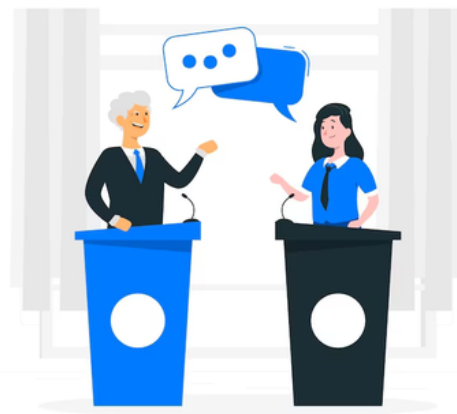
## Real-Life Situations and Role-Plays

- ⇒ Simulating real-life scenarios such as job interviews, negotiations, or social gatherings.
- ⇒ Role-plays and problem-solving discussions.
- ⇒ Giving and receiving constructive feedback.



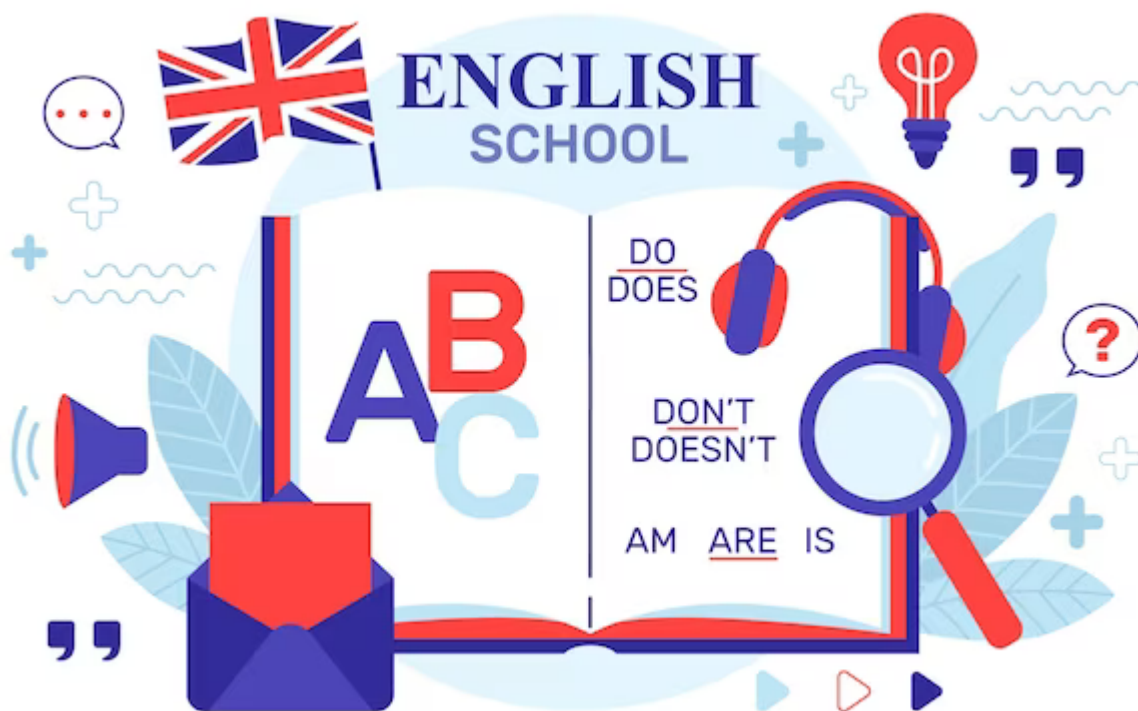
## Debates and Discussions

- ⇒ Engaging in group debates on various topics.
- ⇒ Presenting and defending opinions.
- ⇒ Analyzing and discussing current events.
- ⇒ Final presentations and debates.



## Assessment and Evaluation:

- ⇒ Weekly speaking assessments.
- ⇒ Vocabulary quizzes and grammar tests.
- ⇒ Presentation and public speaking evaluations.
- ⇒ Final debate and discussion participation.





## Advance Course

### Course Objectives:

- ⇒ Develop advanced language skills for academic and professional purposes.
- ⇒ Enhance vocabulary, pronunciation, and fluency.
- ⇒ Analyze complex texts and engage in critical discussions.
- ⇒ Improve writing, research, and presentation skills.

## Language Enhancement



- ⇒ Advanced vocabulary and idiomatic expressions.
- ⇒ Accent reduction and clear pronunciation.
- ⇒ Polishing grammar, including complex tenses.
- ⇒ Daily conversation and practice.

## Reading and Comprehension

- ⇒ Analyzing complex texts, articles, and literature.
- ⇒ Summarizing, paraphrasing, and critical thinking.
- ⇒ Exploring literary techniques and themes.
- ⇒ Group discussions and presentations on readings.



## Writing Skills

- ⇒ Academic writing: essays and research papers.
- ⇒ Business writing: emails, reports, and proposals.
- ⇒ Creative writing: short stories or poetry.
- ⇒ Peer editing and revising.



## Public Speaking and Presentation Skills

- ⇒ Advanced listening comprehension from various sources.
- ⇒ Formal and informal speaking situations.
- ⇒ Participating in debates, panel discussions, and presentations.
- ⇒ Delivering well-structured speeches.

## Academic and Professional English Research skills:

- ⇒ finding, citing, and summarizing sources.
- ⇒ Professional correspondence and workplace communication.
- ⇒ Preparing for interviews, job applications, and networking
- ⇒ Group projects and case studies.



## Cultural and Current Affairs

- ⇒ Analyzing cultural topics, films, or books.
- ⇒ Current affairs discussions and debates.
- ⇒ Presentation of individual research projects.
- ⇒ Course wrap-up and evaluations.
- ⇒ Regular speaking assessments and discussions.
- ⇒ Vocabulary and grammar quizzes.



- ⇒ Essay and research paper evaluations.
- ⇒ Final research project, presentation, and participation.
- ⇒ Advanced-level textbooks, literature, and articles.
- ⇒ Audio and video resources for listening practice.
- ⇒ Academic and professional writing guides.
- ⇒ Online resources and multimedia for supplementary practice

