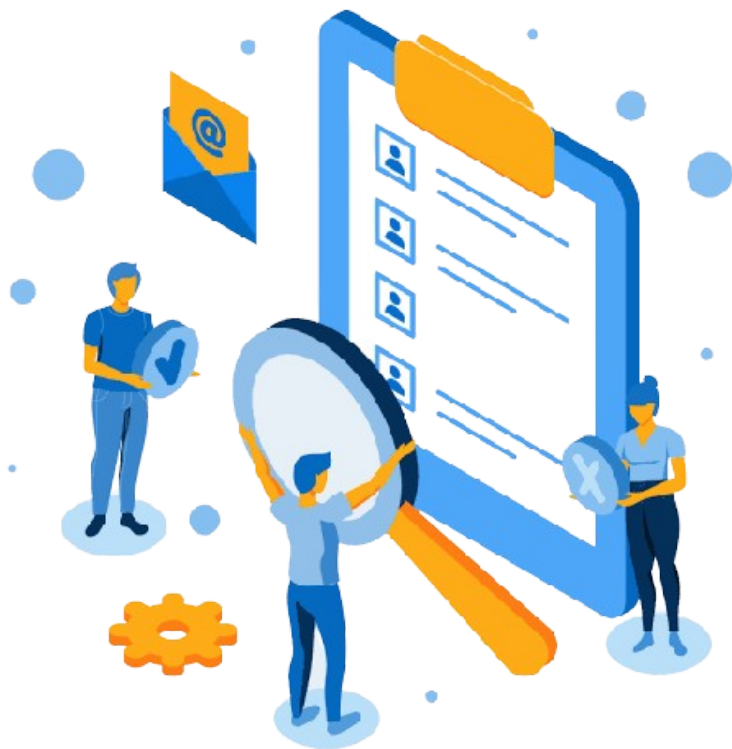




THE
AMBITIONHUB
Where learning never stops

The Ambition Hub is a professional certification institute that offers HR certification, Digital Marketing, Soft skills, Business Analytics, Data Analytics, Graphic Design, UI/UX, Spoken English and Personality Development.

HUMAN RESOURCE PAYROLL MANAGEMENT



HR payroll management involves overseeing and administering employee compensation, including salary, bonuses, and deductions, to ensure accurate and timely payments. It also includes tax compliance, benefits administration, and maintaining records related to payroll activities.



KEY FEATURES



100% PLACEMENT ASSURANCE

Industry-aligned course and exhaustive curriculum and unlimited call supports till your placement for achieving your dream job



IT PROFESSIONAL TRAINERS

IT professional trainers offer expertise, guidance, and industry insights, empowering you for success in IT careers.



LIVE PROJECT BASED TRAINING

Industry-standard tools provide complete walk throughs for two live projects, offering hands-on experience to each candidate



MOCK INTERVIEW PREPARATION

Continuous mock interviews enhance preparation, all owing unlimited practice to better understand and improve our performance.



Module 1 Payroll

Payroll Management

- Introduction to Payroll Management
- Statutory Compliance and Labour Laws (PF, ESIC, PT, Gratuity, LWF, Minimum Wage Act, Minimum Bonus Act)
- Attendance and Leave Report (Payable Days, LWP Calculation)

- Salary Components (Basic, DA, HRA, TA, MA, Special Allowances)
- Payroll Processing (Gross, Net Pay, CTC, Calculation of White and Blue Collar Employees)
- TDS (Taxable Income, Exception Scheme 80c, 80D, 80E, 80EE, 80G Etc., Income Tax Calculation)
- Full and Final Settlement (Unpaid Salary, Leave Encasement, Gratuity Settlement, EPS)
- Pay Slip Formation
- Payroll Forms (Investments Declaration, Form 16, Form 12B)
- Payroll Report



Certification Courses



Resume Building

Duration

- **15 Days**
- **Weekdays and Weekend Batch Available**

Mode

- **Offline**
- **Online**



Eligibility Criteria



- **Any Graduate**
- **Any Post Graduate**
- **BBA (HR)**
- **MBA (HR)**



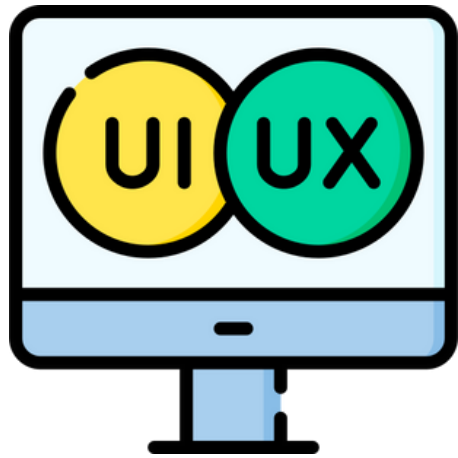
OPPORTUNITY



- **HR Payroll Executive**
- **HR Payroll Manager**



OUR OTHER COURSES



**UI / UX
DESIGNER**



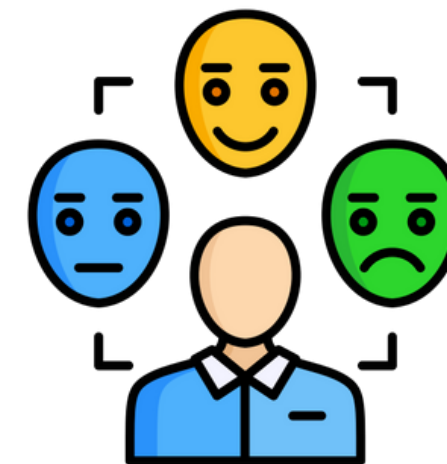
**DIGITAL
MARKETING**



**SPOKEN
ENGLISH**



**BUSINESS
ANALYTICS**




SOFT SKILLS

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